



-- 223 Valley St - PO Box 1220 - Burlington, IA 52601 -- Ph 319.752.6307 -- Fx 319.752.8262 --

Thank you for choosing Barngrover Glass! Please fill out the enclosed Credit Information Update/Application for our records. Don't forget to include a sales tax exemption certificate, if applicable.

You may return your forms by fax, email, or U.S. Mail:

Fax – 319-752-8262

Email – accounts.receivable@barngroverglass.com

U.S. Mail – Barngrover Glass, P.O. Box 1220, Burlington, IA 52601

Once approved, your account will be opened with Net 30 terms unless other arrangements have been made. An online payment option is available through Intuit Quickbooks Payments, but you *must* provide an email address to receive the Invoices and payment links.

As always, be assured that this information will be held in strict confidence. If you have any questions, don't hesitate to call my cell-phone at 319-572-7543.

Thank you!

A handwritten signature in black ink that reads "Taryn Miller".

Taryn Miller
Barngrover Glass
Accounts Receivable
taryn.miller@barngroverglass.com
Office – 319-752-0581 ext 23



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Credit Information - Update / Application

Business Information

Legal Name of Business

DBA or Trade Name

Physical Address

City

State

Zip Code

Mailing Address

City

State

Zip Code

Phone No.

Fax No.

Email [for Invoices and/or Sales Contact(s)] **required for online payment

Receive Invoices By (please check one):

☐ U.S. Mail

☐ Email

☐ Fax

Legal Identification:

☐ Corporation

☐ Partnership

☐ Individual

☐ Other

Federal Tax ID or S.S. No.

Date Business Started

Contact to Discuss Credit

Sales Contact

Estimated First Order?

Estimated Monthly or Yearly Volume?

Principals or Officers

Name & Title

Address

SSN

1.

2.

3.

Bank Information

Bank Name

Complete Mailing Address

Phone No.

Fax No.

Bank Representative

Account No.

Trade References

Reference #1

Business Name

Email

Complete Mailing Address

Phone No.

Fax No.

Reference #2

Business Name

Email

Complete Mailing Address

Phone No.

Fax No.

Reference #3

Business Name

Email

Complete Mailing Address

Phone No.

Fax No.

In consideration of Barngrover & Son Glass Co., Inc. extending credit to Applicant, Applicant agrees to pay for all items delivered to or at the request of Applicant by Barngrover & Son Glass Co., Inc. in accordance with terms and conditions, which may be modified from time to time, as set forth on the following "Terms & Conditions" page. Applicant agrees that notwithstanding any conflicting or additional terms set forth in its purchase orders or similar documents, each of the terms and conditions of sales stated on the Barngrover & Son Glass Co, Inc. apply to Applicant. Should it become necessary to place the account with a collection agency or an attorney, Applicant agrees to pay all collection costs and attorney fees in addition to all other sums due. Completion of this application in no way implies acceptance. Applicant authorizes Barngrover & Son Glass Co., Inc, to make credit inquiries and investigate any matters pertaining to its financial responsibility. If credit card information was given, Applicant hereby authorizes Barngrover & Son Glass Co, Inc, to debit the credit card number listed in this application.

I CERTIFY ALL THE INFORMATION CONTAINED WITHIN THIS APPLICATION IS TRUE AND CORRECT, AND AGREE TO THE ABOVE TERMS. (TO AVOID BEING CHARGED SALES TAX, PLEASE ATTACH A COPY OF YOUR RESALE CERTIFICATE.)

Date

Signed - Authorized Representative Title

Guaranty of Payment:

In consideration of Barngrover & Son Glass Co, Inc. selling certain services, goods, building supplies and materials to the above applicant (Hereinafter referred to as The Company, whether operation as a corporation, partnership, sole proprietorship, or any other business form), and extending credit to The Company, I/we, the undersigned, do hereby enter myself/ourselves as surety and do also hereby guarantee absolutely and unconditionally the payment by The Company of any and all sums which may become due. I/we also specifically promise and agree to assume and pay for all indebtedness that may come due by reason of Barngrover & Son Glass Co, Inc. selling certain services, goods, building supplies and materials to The Company and extending credit to The Company, whether by means of an open account or otherwise, I/we also agree that it shall not be necessary for Barngrover & Son Glass Co, Inc. to first exhaust its remedies against The Company before proceeding to collect from me/us.

Signature - Business Principal

Name (Please Print)

Social Security No.

Date

Terms & Conditions

1. **PRICES:** All prices are subject to price in effect at time of shipment. All price quotations are valid for 30 days unless otherwise specified.
2. **TERMS:** It is agreed payment to Barngrover & Son Glass Co, Inc. is due within 30 days following date of invoice unless otherwise specified.
3. **SERVICE CHARGE OF 1.5 PERCENT** per month (18% annum), or the maximum amount permitted by law, whichever is less added to all accounts after the expiration of terms granted.
4. **Waivers of Lien:** Full payment required prior to, or at the time of issuance.
5. The Applicant grants Barngrover & Son Glass Co, Inc permission to report information to proper persons and/or credit bureaus.
6. Stock items returned to seller for credit may be subject to a 25% re-stock fee. No credit allowed on special order items, non-stock items, other specialty merchandise, or on dirty, damaged or unusable merchandise.
7. This agreement and any amendments thereto, are subject to continuous credit approval. Any amendments to, or deviations from, this agreement supersedes all prior agreements, unless otherwise stated, and governs all purchases made by customer.
8. If customer issues purchase orders or other documents relating to any purchases, and any terms thereof conflict with the terms herein, the terms and conditions of this sales agreement shall govern.
9. Delivery of merchandise to the construction site constitutes delivery to customer, regardless of whether customer or his agent is at the site at time of delivery. Seller shall not be responsible for failure or delay in delivery. Customer waives any claim for damages arising by virtue of delay in delivery of material by seller, regardless of the cause of delay.
10. **Default:** Should any default be made in any of the terms hereunder, all amounts owed by customer shall become immediately due and payable. In the event the account is placed for collection, customer and guarantors agree to pay all expenses of collection to the extent permitted by law including, but not limited to reasonable attorney fees incurred by the seller.
11. The parties consent that any action between the parties to this sales agreement may be brought in any county where Barngrover & Son Glass Co, Inc conducts business at the option of Barngrover & Son Glass Co, Inc. This agreement shall be governed by and enforced in accordance with the laws of the State of Iowa.
12. All assignable manufacturers' warranties for any material sold by seller shall be assigned by seller to customer. All labor (and any material not covered by manufacturers' warranties) provided by seller is warranted to be free from improper workmanship and defective materials for a period of one (1) year from the date of installation or shipment whichever first occurs.
13. **WARRANTIES:** THERE ARE NO WARRANTIES MADE WITH RESPECT TO THE FURNISHING OF LABOR OR MATERIAL BY SELLER WHICH EXTEND BEYOND THE FACE HEREOF, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE AND THE IMPLIED WARRANTY OF MERCHANTABILITY.
14. This agreement shall apply to any purchases made by customer from any division, subsidiary, or affiliate of Barngrover & Son Glass Co, Inc whether now or hereafter existing.



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Bank Authorization

To establish credit or update credit information, we authorize

(Bank Name) _____

To provide account balances, loan information, and other pertinent information to Barngrover & Son Glass Co, Inc.

Company Name: _____

Authorized signature: _____

Title: _____

Date: _____

This document is to be completed by a purchaser when claiming exemption from sales/use/excise tax. Certificates are valid for up to three years.

Purchaser legal name: _____

Seller legal name: Barngrover & Son Glass Co

Doing business as: _____

Doing business as: Barngrover Glass Co

Address: _____

Address: 223 Valley St

City: _____ State: _____ ZIP: _____

City: Burlington State: IA ZIP: 52601

General nature of business: _____

Phone number: _____

Purchaser is doing business as:

Retailer ☐

Sales/Use/Excise Tax Permit Number (if required): _____

Retailer car dealer ☐

Enter your DOT number: _____

Governmental agency (including public schools) ☐

Wholesaler ☐

Farmer ☐

Lessor ☐

Manufacturer ☐

Nonprofit hospital ☐

Private nonprofit educational institution ☐

Qualifying residential care facility ☐

Nonprofit museum ☐

Commercial enterprise ☐

Other ☐

Purchaser is claiming exemption for the following reason:

Resale ☐ Leasing ☐ Processing ☐

Qualifying farm machinery/equipment ☐

Qualifying farm replacement parts ☐

Qualifying manufacturing machinery/equipment ☐

Research and development equipment ☐

Pollution control equipment ☐

Recycling equipment ☐

Qualifying computer ☐

Qualifying replacement parts/supplies
(Manufacturing, Research & Development,
pollution control, recycling, computer) ☐

Qualifying computer software, specified digital
products and digital services ☐

Other ☐ _____

Direct Pay ☐- Permit number required:

Permit: _____

Description of purchase (Include additional information if necessary):

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this certificate, and, to the best of my knowledge and belief, it is true, correct, and complete.

Signature of purchaser: _____

Title: _____ Date: _____

Seller: Keep this certificate in your files.

Purchaser: Keep a copy of this certificate for your records.

Do not send to the Iowa Department of Revenue.